

CAMDEN-WYOMING SEWER & WATER AUTHORITY
P.O. BOX 405, CAMDEN-WYOMING, DELAWARE 19934

*Minutes of the Camden-Wyoming
Sewer and Water Authority
Regular Session - Authority Meeting
Held on May 12, 2009*

Authority Members present: Mr. Mark Dyer
Mr. Michael Quinn
Mr. Michael McFann
Mr. Lester Stillson
Ms. Jennifer Spence

**Also in attendance representing
the CWS&WA:** Mr. Harold Scott, Authority Superintendent
Mr. Soheil Gharebaghi, P.E., Authority Engineer
Ms. Mary Sherlock, Esq., Authority Attorney

Public in Attendance: There were no visitors in attendance

The Camden-Wyoming Sewer and Water Authority (CWS&WA) met at the CWS&WA Office on May 12, 2009. The meeting was called to order at 7:00 p.m. by the Chairperson, Mr. Dyer.

Mr. Dyer noted that Mr. Edmanson might resign from the CWS&WA since he had accepted a state job position with working hours that would be in conflict with the Authority's Regular Meetings.

Consent Agenda:

There were no items removed from the Consent Agenda.

Maintenance & Operations Status (Superintendent Report):

Mr. Scott discussed the period's Operation and Maintenance Report. Mr. Scott indicated that he would be revising the format of the operation and maintenance report and invited the Board Members' input in that process.

Mr. Scott explained that the A. C. Schultes of Delaware attempts to rehabilitate the Authority's existing water well #2 had not been successful. Therefore, Mr. Scott added, a new water well to replace well #2 would be installed just adjacent to the existing well #2. Mr. Scott explained that the drilling of the new well was anticipated to commence on May 18, 2009, and continue, nonstop, until completed. Mr. Scott noted that since night work would be involved for approximately three consecutive nights, the surrounding area residents would be notified regarding this matter.

Maintenance & Operations Status (Superintendent Report, cont.):

Regarding the property at 161 Center Street, Mr. Scott indicated that with the exception of lawn maintenance, no additional expenses were anticipated there. Mr. Scott indicated that he would report the Authority's total costs associated with this property at the next CWS&WA Regular Meeting.

Regarding the Schrodinger matter, Mr. Scott indicated that the Authority had not received a response from the property owners. Mr. Scott indicated that the property owners had been notified, by certified US mail, that liens would be recorded against their property unless the property owners responded to the Authority's notices regarding their delinquent water and sewer accounts.

Mr. Scott was happy to report that the work of rebuilding the decks in front of the CWS&WA Office had been completed by the Authority's crews for less than \$5,000. Mr. Scott noted that he had received quotes from local contractors for the same work ranging between \$12,000 and \$15,000.

Regarding the Authority's financial position, Mr. Scott noted that for the six-month period which ended on March 31, 2009, revenues and expenditures had been approximately 50% and 45%, respectively, compared to the budgeted amounts. Mr. Scott expressed satisfaction with the Authority's financial performance.

Mr. Scott indicated that in response to the slow down in development activities, a restructuring of the Authority's work force had been necessitated. Mr. Scott explained that a land development related position would be closed and an administrative one opened in the near future. It was explained that the clerical position was necessary to handle the increase in the Sheriff Sales and other financial, collections, and accounts receivables matter.

Engineering Report:

Mr. Gharebaghi indicated that the work of plan review and approval process was in progress for the proposed residential land development of Wynsome Knoll in the Town of Wyoming.

Mr. Gharebaghi indicated that the proposed CR Plaza II was scheduled to go before the Town of Camden Planning Commission in the near future. Mr. Gharebaghi noted that the extension of a 10" water main from Old North Road to U.S. Route 13 would be tied to the proposed commercial land development.

Mr. Gharebaghi anticipated that the Authority's annual water quality report, known as the Consumer Confidence Report, for the 2008 calendar year, would be published in the Delaware State News in late June. The CCR was due to be distributed on or before July 1, 2009, Gharebaghi added.

Legal Report:

Ms. Sherlock indicated that work was in progress toward the transfer of the ownership of the Authority's maintenance property at the Camden Business Center from E & D Holdings to the CWS&WA. The parcel of ground adjacent to the property on which the CWS&WA's one million gallon elevated water storage tank and maintenance building were constructed had been granted to the CWS&WA by a Plat recorded at the Office of Recorder of Deeds in and for Kent County, Delaware, Ms. Sherlock noted.

Approval of the Consent Agenda:

Motion: Mr. Stillson made a motion to approve the Consent Agenda, seconded by Ms. Spence. Motion carried unanimously.

Adjournment:

Motion: Mr. Quinn made a motion to adjourn the Regular Meeting, seconded by Ms. Spence. Motion carried unanimously.

The Regular Meeting adjourned at 7:20 p.m.

The next Regular Meeting will be held on June 9, 2009, at 7:00 p.m.

Respectfully Submitted,
CAMDEN-WYOMING SEWER & WATER AUTHORITY

Jennifer Spence, CICA
Secretary